

**Web/Media Management Intern**

CPR: Center for Performance Research

Reports to: Ben Pryor, Director of Operations

Status: Part-time 15-20 hours a week, unpaid.

Deadline: ASAP

CPR is the singular new development for the performing arts in Brooklyn's first L.E.E.D. certified green building. This 4,000 square foot arts facility aims to provide affordable space for rehearsal and performance, innovative arts programming, education and pedagogical engagement with the communities of New York City and abroad.

CPR is seeking a website and media intern to assist with all aspects of creating and maintaining original content for the CPR website. Perfect for an undergraduate or graduate student who wants to gain experience in building websites, creating an exciting online presence in YouTube, Flickr, Twitter, Facebook, etc., developing and producing original media content (including video, audio, text, and interactive), and internet marketing. Daily tasks may include updating the website, posting blog entries, and formatting and uploading images. The intern will ideally also have some video editing skills, and be able to assist in the creation and distribution of short promotional videos. Additional projects related to CPR programs and events will be assigned as appropriate to the intern's interests and abilities.

Interns should be able to work 2-3 days a week. Interns must have strong writing ability, phone manner and an interest in contemporary art/dance. The website and media intern should also have excellent computer skills, preferably including knowledge of basic HTML, blog editing platforms such as WordPress, and video editing.

A minimum of a three-month assignment is desired. Academic credit can be arranged with an intern's college or university.

Please email a cover letter and resume to Ben Pryor at [ben@cprnyc.org](mailto:ben@cprnyc.org) "Web/Media Management Position" in the subject line. No phone calls please. Only applicants invited to interview will be contacted.

Website: <http://www.cprnyc.org/>